

EVENING TRIP PROCEDURES FOR VISITING SCHOOLS

REGISTRATION

Brimacombe has developed an easy-to-use online registration system for your school trips. For the safety and security of your information, this system and all data collected is password protected. Following registration, the trip coordinator will be sent an email titled "Welcome to the Brimacombe Trip Registration Site." This email will include instructions on how to properly use and navigate this program. Collegiates or high schools that bring different students each week will be sent a new version of our manual registration spreadsheet. Please delete all past spreadsheets from your files as they can no longer be used for trip registrations with Brimacombe. For more information please visit our website www.brimacombe.ca and click the link titled *Schools* on our homepage for your query.

ARRIVING AT BRIMACOMBE

- Buses arrive in parking lot #4 and are greeted by a Snow School staff member and directed to the appropriate parking area.
- While on the bus, the Snow School staff member welcomes the students to Brimacombe and reviews some basic procedures, *i.e. what happens once they leave the bus, where to go once they leave bus; they are shown the walkway along the side of the parking lot and asked to stay off the road as they make their way to the Chalet*. Students then proceed to the East Chalet where they have been instructed to store their bags in the lower section of the East Chalet. Each week the organizing teacher should proceed to our Snow School to check in. A list of "complimentary" chaperones should be provided to the Snow School front desk administration staff. Student's waivers will need to be signed appropriately and handed into the Snow School.
- Teachers/chaperones/volunteers on the trip will be given blaze orange armbands as instructed by OSBIE requirements. These armbands identify them as helpers on the hill so staff and ski patrol may identify them as part of a school trip. Armbands can be obtained at the Snow School.

LIFT TICKET BREAKDOWN

- We will make every attempt to deliver your lift tickets directly to the school prior to your first visit. All your student information must be submitted to the online registration program prior to the deadlines set within the registration system. If we do not receive this information prior to the deadline, lift tickets will be distributed on the first night of the program by the Snow School. The type of ticket distributed to the student is assigned according to the information provided to us during the registration process. Brimacombe has changed the lift ticket procedures. Laminates will still be used, however, stickers with coloured symbols will replace the "B Pass" and "I Pass". The coloured symbols coincide with our trail difficulty marking system and indicate the runs that they can access. The lift ticket breakdown is as follows:

SCHOOL X-PASS



Can be used on the Bambi trail and the Magic Carpet conveyor lift only

Can be used on all Green and Blue trails accessed by the Magic Carpet, any T-Bar or Chair Lift



Can be used on all trails (excluding the Terrain Park) and all lifts

- First-time and beginner students receive a School X-Pass to start, with intermediate to advanced students receiving the green and blue trail pass. Ultimately, the decision to upgrade a student's lift ticket is based on the instructor's opinion of the individual's ability during the lesson. If an instructor upgrades a student during a lesson, they will also instruct them on which lifts and trails are accessible with the upgraded pass, as well as the proper use of the lifts available. It may be determined that some students require more practice before receiving an upgraded lift ticket. In this case, the student must remain on the beginner slope to practice.

LESSON MANAGEMENT

- Classes are organized according to the student information provided at time of registration. An email will be sent to the organizing teacher after Christmas break and prior to the first night visit which confirms class times, class numbers, dates and so on (providing we have all the necessary information before the deadline). Teachers will be required to inform their students of their lesson time and class number.
- After students have picked up their equipment at our rental shop they shall report to the Snow School area at least 10 minutes ahead of their lesson time and locate their class number along the fence adjacent to the snow school building. The instructor will be there to greet students. At the beginning of every class, instructors will review basic safety procedures including: lift safety, the Alpine Responsibility Code, how and where to contact ski patrol, location of signage and their meaning(s) etc. Students are also reminded that Brimacombe is open to the general public, as well as our members, and that the same behaviour expected at school is also expected at Brimacombe. Inappropriate language or behaviour will not be tolerated and may result in the loss of skiing or snowboarding privileges for the remainder of the school program.
- On-hill supervisors will be present to assist with class organization. All lessons are one hour in duration. There is a lesson for every night the school is at our facility.

TERRAIN PARK ACCESS AND PASSES

- Entrance to Brimacombe's "Vault" terrain park requires a Brimacombe Membership or Seasons Pass with a valid Park Pass Sticker or a valid Brimacombe Park Pass (or a valid park pass from a participating resort, see website for details) and a valid lift ticket or pass card (♦ School Pass required).
- Park Passes can be obtained by visiting www.brimacombe.ca and completing the Park Pass Program, or completing our in-house Park Pass program version. Persons must be eight years of age or older to obtain a Park Pass. No Park Pass is required to use the "Piggy Bank" beginner terrain park. It is the school's responsibility to determine whether or not their students will be permitted to use this area, inform the students of the decision and monitor their students.

SAFETY FIRST

- A personal school visit and safety talk, to be given prior to the season, can be arranged with the Snow School. We'll send a senior representative from our department to your school to discuss the following with the students and the teacher: Brimacombe's safety procedures, how the day will unfold and a viewing of our "Respect" video, followed by a question and answer period.
- Secondary or collegiate students who chose not to take a lesson will receive a pass according to their ability. If they wish to upgrade their pass, they must come to the Snow School upon arrival and the supervisor on duty will do a ski or ride test to ensure that their ability matches the pass. This should be pre-arranged with the Snow School manager and the teacher in charge of the school.
- A second vehicle is recommended for emergency procedures in case of an accident that requires transportation to the hospital by means other than an ambulance.